



Duchess package

- One (1) Expo Hall Space holds 250 350 people depending on the size of the dance floor
- Party Consultations
- Tables and Chairs including Cabaret Tables
- Cloth Linens
- China, Silver, Glassware
- One (1) Stage for Band or DJ
- Pipe and Drape
- Cake Table, Gift Table and Guest Book Table
- Cash Bar
- Setup and Tear-Down of the Room







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- Tables and Chairs including Cabaret Tables
- Cloth Linens
- China, Silver, Glassware
- One (1) Stage for Band or DJ
- Pipe and Drape
- One (1) Elevated Head Table
- Overhead Drapery with **Decorative Lighting**
- Cake Table, Gift Table and **Guest Book Table**
- Cash Bar
- Setup and Tear-Down of the Room

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- Party Consultations
- Tables and Chairs including Cabaret Tables
- Cloth Linens
- China, Silver, Glassware
- One (1) Stage for Band or DI
- Pipe and Drape
- One (1) Elevated Head Table
- Head Table Drapery
- Overhead Drapery with Decorative Lighting
- Cake Cutting Package (Does not include attendant)
- Cake Table, Gift Table and Guest Book Table
- Cash Bar
- Setup and Tear-Down of the Room



Our pleasure for

Queen package

it's all in the details.

Additional rooms available for up to 250 - 350 additional guests for \$1,350.

Full rental payment is due upon signing of the contract with half of the catering payment due upon signing of the catering contract. Final guarantee and final payment are due (5) business days before the event with the understanding that all Based On Consumption items, hosted bar, and/or any meals over your guarantee number will be invoiced after the event. Final payment is due within thirty (30) days of receiving the invoice. Package includes full day reservation. Bridge View Center is equipped with a full-service commercial kitchen as well as a full-time Certified Executive Chef. Guests will be allowed to provide their own cake, party favors, nuts and mints. All other catering must be provided by Bridge View Center.

Princess package

The contracted end time on your event space concludes at 12:00 AM (Midnight). Extended service times will be subject to a \$100 per hour labor fee for events that exceed the contracted end time of 12:00 AM. For the safety and security of all guests and our clients, any event with projected alcohol sales of \$2,500 or greater will be required to have event security. This may consist of our Event Staff security team and/or Ottumwa Police Officers. Number and type of security will be determined by

BVC and based on nature and setting of event. All events with projected alcohol sales of at least \$5,000 must have at least one (1) uniformed and armed Ottumwa Police Officer on duty during all event hours. Policy may be modified at the discretion of BVC management and the City of Ottumwa.



